

## TRAFFORD COUNCIL

**Report to:** Scrutiny Committee  
**Date:** 13 March 2019  
**Report for:** Information  
**Report of:** Chair of the Scrutiny Committee

### Report Title

Overview Report

### Purpose

This report provides information on the following:

- Work Programme
- Task & Finish Groups
- Recommendation Tracker
- Summary of Executive Decisions
- Greater Manchester Scrutiny Committee Meeting Updates

### Recommendations

That the report be noted.

### Contact person for access to background papers and further information:

**Name:** Alexander Murray, Democratic and Scrutiny Officer.  
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## 1. Work Programme

<b>Wednesday 4 July 2018 – 6:30pm, Committee Rooms 2 &amp; 3 Trafford Town Hall</b>				
<i>Report submission deadline – midday Tuesday 26 June 2018</i>				
<b>Item</b>	<b>Information</b>	<b>Executive Member(s)</b>	<b>Lead Officer(s)</b>	<b>Comments</b>
Executive's Response to the Task & Finish Group Review of the Council's Scrutiny Processes	The Executive are to provide a response to the Committee's Task and Finish Group report following a review of the Council's Scrutiny Function, which was presented to the Executive at their meeting on 19 March 2018.	Cllr M Freeman - Executive Member for Constitutional Reform and Resident Engagement	Peter Forrester	The Majority of recommendations have been accepted and are to be considered for adoption by the Constitutional Working Group.
Public Engagement with Scrutiny	The Executive Member for Constitutional Reform and Resident Engagement would lead a discussion on public engagement with Scrutiny.	Cllr M Freeman - Executive Member for Constitutional Reform and Resident Engagement	Peter Forrester	In principle support for webcasting / broadcasting and will be explored further by the Constitutional Working Group
Greater Manchester Strategy Implementation Plan and Current Performance Dashboard	The Executive Member for Equalities and Partnerships would provide an update on the development of the two year Greater Manchester Strategy Implementation Plan, along with a copy of the GMS performance dashboard.	Cllr C Hynes - The Executive Member for Equalities and Partnerships	N/A	The matter is to be discussed at the Scrutiny Chairs meeting with the Leader of the Council to see how it can be taken forward.
ADP Report (2017/18 Quarter Four)	A report providing a summary of performance against the Council's Annual Delivery Plan, 2017/18,	Cllr M Freeman - Executive Member for Constitutional	Peter Forrester	Performance noted and concerns raised about: sickness absence; litter; and delayed

	covering the period 1 January to 31 March 2018.	Reform and Resident Engagement		transfers of care (adult social care).
Work Programme	A report detailing the Committee's proposed work programme for the year.	N/A - Report of the Scrutiny Committee Chairman	Chris Gaffey	Noted the work programme and the prioritisation being given to the Task & Finish Group Review of the Amey Contract.

**Wednesday 3 October 2018 – 6:30pm, Committee Rooms 2 & 3 Trafford Town Hall**

*Report submission deadline – midday on Tuesday 25 September 2018*

<b>Item</b>	<b>Information</b>	<b>Executive Member(s)</b>	<b>Lead Officer(s)</b>	<b>Comments</b>
2019/20 Budget Gap and Assumptions / Progress against the financial risks Identified as part of the 2018/19 Budget Scrutiny process	An update on the 2019/20 Budget Gap and the assumptions behind this to be provided to the Committee.  As part of the 2018/19 Budget Scrutiny process, the Committee were provided a list of the proposed savings / income generation and the risks associated with achieving these. The Committee would like an update on progress against these.	Cllr M Cordingley - Finance	Nikki Bishop	The Budget Gap and Assumptions were discussed, and the Chair met with the relevant officers following the meeting to discuss budget reserves in more detail. The Leader would present the draft budget proposals at the next meeting in November.
Executive's Response to the Task & Finish Group Review of the Council's CRM System	The Executive are to provide a response to the Committee's Task and Finish Group report following a review of the Council's CRM system, which was presented to the Executive	Cllr Freeman - Constitutional Reform and Resident Engagement	Jane Le Fevre	Scrutiny's recommendations were accepted and the report provided an update on the progress made in implementing the CRM service programme. A

	at their meeting on 29 January 2018.			further report would be brought to a future meeting of the Committee.
2017/18 Ombudsman Report	The Committee receives the annual report on Ombudsman complaints for information.	Cllr Freeman - Constitutional Reform and Resident Engagement	Jane Le Fevre	The report was noted.
Fire Safety in High Rise Tower Blocks - Update	To provide an update on safety in high rise tower blocks in Trafford. The last update was provided in March 2018.	Councillor Kevin Procter – Communities and Housing	Richard Roe	The report provided an update on high rise cladding in the borough. Remedial work was due to start soon, and a further update would be brought to the Committee in due course.
Reducing Single Use Plastic in Trafford	An amended Council motion relating to reducing single use plastic was agreed at full Council on 25 July. The motion recommended that this proposal be referred to Scrutiny for their input on delivery.	Councillor Stephen Adshead – Environment, Air Quality and Climate Change	Richard Roe	The Committee welcomed the progress made so far. The report was noted.
Overview Report	An overview report including information on the Scrutiny work programme, task and finish group topics, Executive decisions, and a recommendation tracker.	N/A - Report of the Scrutiny Committee Chairman	Chris Gaffey	The Chair confirmed that a new Task & Finish Group would be formed to conduct a review of aspects of the Council's Housing Strategy.

**Wednesday 7 November 2018 – 6:30pm, Committee Rooms 2 & 3 Trafford Town Hall***Report submission deadline – midday on Tuesday 30 October*

<b>Item</b>	<b>Information</b>	<b>Executive Member(s)</b>	<b>Lead Officer(s)</b>	<b>Comments</b>
2019/20 Budget Presentation by the Leader of the Council	The Committee will receive the 2019/20 draft budget proposals, accompanied by a presentation to be delivered by the Leader of the Council.	Cllr A Western – Leader of the Council Cllr M Cordingley - Finance	Nikki Bishop	The presentation (considered in conjunction with the update on the Investment Strategy) was presented to the Committee. The Chair and Vice-Chair would confirm the arrangements for the Budget Scrutiny sessions scheduled for 4 and 6 December 2018 in due course.
<del>Clean Air Plan (GM)</del>	<del>The plan is to be approved by all Greater Manchester Authorities by end of 2018.</del>  <del>Ultimately it is to be approved by Council on 28 November 2018 but before then it's intended to go to Executive on 26 November. It is then proposed that the report and possibly a presentation go to the Scrutiny Committee on 3 October.</del>	<del>Councillor Stephen Adshead – Environment, Air Quality and Climate Change</del>	<del>Richard Roe</del>	The Clean Air Plan was presented to Councillors at an all-Member briefing in October. No further input from Scrutiny is required; therefore the item has been removed from the agenda.
Investment Strategy	To receive an update on the Investment Strategy	Councillor James Wright – Investment, Regeneration and Strategic Planning	Jane Le Fevre Richard Roe	This was considered in conjunction with the Leader's 2019/20 draft budget presentation.

Constitution Working Group Report	A report of the Constitution Working Group setting out the proposed changes agreed by the Group. The report will also be referred to the Standards Committee and the Executive, before being considered by full Council on 28 November 2018.	Cllr Freeman - Constitutional Reform and Resident Engagement	Jane Le Fevre Peter Forrester	The report was received and some alterations to the proposals around questions from members of the public were suggested. These suggestions were included in the final report to full Council on 28 November 2018.
Overview Report	An overview report including information on the Scrutiny work programme, task and finish group topics, Executive decisions, and a recommendation tracker.	N/A	Chris Gaffey	The report was noted.

### **Budget Scrutiny**

Two Budget Scrutiny sessions were held on 4 and 6 December 2018. Discussions at these sessions, along with the presentation received at the 7 November 2018 meeting, helped formulate the Scrutiny Committee's Budget Scrutiny report to the Executive (which was presented to Scrutiny at the 9 January 2019 meeting).

**Wednesday 9 January 2019 – 6:30pm, Committee Rooms 2 & 3 Trafford Town Hall***Report submission deadline – midday on Thursday 20 December 2018*

<b>Item</b>	<b>Information</b>	<b>Executive Member(s)</b>	<b>Lead Officer(s)</b>	<b>Comments</b>
2019/20 Budget Scrutiny Report	A report produced by the Scrutiny Committee providing its recommendations on the 2019/20 Budget Proposals.	N/A – Report of the Scrutiny Committee	Peter Forrester	
Traffic Regulation Orders	A report to provide an update on Traffic Regulation Orders in Trafford.	Councillor Stephen Adshead – Environment, Air Quality and Climate Change	Richard Roe Simon Dale	
Climate Emergency – Task & Finish Group Review	A motion was agreed at the full Council meeting on 28 November 2018, which committed the Council to declare a Climate Emergency. A new Task & Finish Group would be established to develop a carbon budget and set a challenging target date for carbon neutrality in Trafford. The Committee will be asked to discuss how they want to proceed with this review.	Councillor Stephen Adshead – Environment, Air Quality and Climate Change	Richard Roe	
Overview Report	An overview report including information on the Scrutiny work programme, task and finish group topics, Executive decisions, and a recommendation tracker.	N/A	Peter Forrester	

**Wednesday 13 March 2019 – 6:30pm, Committee Rooms 2 & 3 Trafford Town Hall***Report submission deadline – midday on Tuesday 5 March 2019*

<b>Item</b>	<b>Information</b>	<b>Executive Member(s)</b>	<b>Lead Officer(s)</b>	<b>Comments</b>
Executive Response to the 2019/20 Budget Scrutiny Report	A report providing a response to the recommendations made by the Scrutiny Committee as part of the 2019/20 Budget Scrutiny process.	Cllr A Western – Leader of the Council Cllr M Cordingley - Finance	Nikki Bishop	
Social Investment Framework – Trafford Housing Trust	A report providing a further update on the arrangements for Trafford Housing Trust's Social Investment Framework.	Councillor Kevin Procter – Communities and Housing	Richard Roe	Following an update at the Scrutiny Committee meeting in March 2018, it was agreed that a further update be brought to the Committee to provide a progress update.
Overview Report	An overview report including information on the Scrutiny work programme, task and finish group topics, Executive decisions, and a recommendation tracker.	N/A	Peter Forrester	



<b>Items to be scheduled</b>				
<b>Item</b>	<b>Information</b>	<b>Executive Member(s)</b>	<b>Lead Officer(s)</b>	<b>Comments</b>
2018/19 ADP	To receive the proposed 2018/19 Annual Delivery Plan for any comments	Executive Member for Constitutional Reform and Resident Engagement	Jane Le Fevre	The format of the 2018/19 ADP is still under consideration and will be brought to the Committee once it has been agreed.
Further update on the Implementation of the CRM Services Programme	To receive a report providing an update on the implementation of the CRM Service Programme.	Executive Member for Constitutional Reform and Resident Engagement	Jane Le Fevre	At the meeting in October 2018, the Committee received the Executive's response to the Task & Finish Group review conducted by the Committee. It was agreed that a further update on implementation be brought to a future meeting of the Committee.
Fire Safety in High Rise Tower Blocks	To receive a further update on safety in high rise tower blocks in Trafford.	Executive Member for Communities and Housing	Richard Roe	The Committee received an update on this topic at their meeting in October 2018. It was agreed that a further report be brought to a future meeting to provide an update on progress.
Presentation by GMFRS on Retrofitting Sprinklers	To receive a presentation on the options available for retrofitting sprinkler systems in buildings	Executive Member for Communities and Housing	N/A	At the Scrutiny Committee meeting on 3 October 2018, the Chair requested that Greater Manchester Fire and Rescue Service (GMFRS) provide a presentation to the Committee on how retrofitting sprinkler systems in buildings could be

				done. The Chair will contact the relevant people to schedule this.
TRO List and Prioritisation Process	To receive an exhaustive list of all TROs ongoing. To receive a report detailing the process by which TROs are added to the list and how they are prioritised. The Committee would also like to receive information explaining how often the list is reviewed and what actions are taken regarding low priority TROs which will not be fulfilled.	Executive Member Environment, Clean Air, and Climate Change.		The information required is a follow on request from the Committee Meeting held on 9 January 2019

## 2. Task & Finish Groups

Topic	Information	Members	Status
One Trafford Partnership Review	The Committee have agreed to conduct a Task & Finish Group review of the One Trafford Partnership.	Cllrs Acton (Chair), Bowker, Boyes, Coupe, Longden, Shaw, Thomas and Williams.	A report has been written and agreed with recommendations. The report is going to the Executive Meeting on the 18 Marc 2019.
Affordable Housing in Trafford	This has been identified as a possible area of focus for a Task & Finish Group review.	Cllrs A. Williams (Chair), D. Acton, R. Bowker, J. Coupe and J. Holden.	A second meeting has been held and documents responding to the Groups initial questions have been received.
Climate Emergency	A motion was agreed at the full Council meeting on 28 November 2018, which committed the Council to declare a Climate Emergency. A new Task & Finish Group would be established to develop a carbon budget and set a challenging target date for carbon neutrality in Trafford.	Councillors Acton, Boyes, Brophy, Carey, Coggins, Jerrome, Longden, Shaw, and Slater.	The first meeting of the group has been scheduled for the 11 March 2019. The meeting is to be attended by officers from Greater Manchester Combined Authority working on climate change.

### 3. Recommendation Tracker

There are no formal Scrutiny Committee recommendations awaiting an Executive response.

<b>Scrutiny Recommendation</b>	<b>Executive Response</b>
<p>Recommendation 1 - That the Executive conduct an assessment of the feasibility of the following 3 options;</p> <ol style="list-style-type: none"><li>1. Consider alternative models of service delivery, including the development of an In-House Service model, with a view to ending the contract with Amey.</li><li>2. Review the contract with Amey with a clear intent that there should be a wholesale reshaping of the contract and partnership between Amey and the Council.</li><li>3. Continue the Amey Contract and seek significant improvements to the delivery of existing services.</li></ol> <p>If it is determined that all options are feasible then option 1 is the preferred option of the Scrutiny Committee.</p>	<p>To be considered at the Executive Meeting 18 March 2019</p>
<p>Recommendation 2 – That an update be provided to Scrutiny once the Executive has considered the report.</p>	<p>To be considered at the Executive Meeting 18 March 2019</p>

#### 4. Executive Decisions

**SUMMARY OF EXECUTIVE DECISIONS**  
**09 JANUARY – 5 MARCH 2019**

<b><u>Decision Reference</u></b>	<b><u>Subject Area for Decision</u></b>	<b><u>Date of decision</u></b>	<b><u>Decision Taker</u></b>
<a href="#">I035026</a>	CHILDREN, FAMILIES AND WELLBEING ALL AGE TRAVEL ASSISTANCE POLICY 2019/2020 ref: 788	25/02/2019	Executive
<a href="#">I035025</a>	TRAFFORD INTEGRATED YOUTH OFFER (TIYO) PROPOSAL ref: 787	25/02/2019	Executive
<a href="#">I034998</a>	CAPITAL STRATEGY, CAPITAL PROGRAMME AND PRUDENTIAL & LOCAL INDICATORS 2019/22 ref: 783	20/02/2019	Executive
<a href="#">I034999</a>	TREASURY MANAGEMENT STRATEGY 2019/20 - 2021/22 ref: 784	20/02/2019	Executive
<a href="#">I035001</a>	EXECUTIVE'S RESPONSE TO SCRUTINY COMMITTEE'S RECOMMENDATIONS TO THE BUDGET PROPOSALS FOR 2019/20 ref: 786	20/02/2019	Executive
<a href="#">I035000</a>	FEEES, CHARGES & ALLOWANCES 2019/20 ref:	20/02/2019	Head of Planning and Development

	785		
<a href="#">I034997</a>	EXECUTIVE'S REVENUE BUDGET PROPOSALS 2019/20 & MTFS 2020/21 - 2021/22 ref: 782	20/02/2019	Executive Member for Environment, Air Quality and Climate Change
<a href="#">I035003</a>	FAIR PRICE FOR CARE ANNUAL UPLIFT TO THE HOURLY RATE PAID TO PROVIDERS TO DELIVER HOMECARE IN TRAFFORD IN 2019/20 ref: 781	20/02/2019	Executive
<a href="#">I035002</a>	FAIR PRICE FOR CARE FOR OLDER PEOPLE'S RESIDENTIAL AND NURSING HOMES 2019-2020 ref: 780	20/02/2019	Executive
<a href="#">I034811</a>	STRATEGIC INVESTMENT OPPORTUNITY ref: 776	28/01/2019	Executive
<a href="#">I034789</a>	S.75 BETTER CARE FUND AND IMPROVED BETTER CARE FUND AGREEMENT 2018-19 BETWEEN TRAFFORD CLINICAL COMMISSIONING GROUP AND TRAFFORD COUNCIL ref: 770	28/01/2019	Executive
<a href="#">I034787</a>	HIGHWAYS CAPITAL PROGRAMME 2018/19 - UPDATE ON PROGRAMME PROGRESS AND ADDITIONAL PROPOSALS FOR INVESTMENT ref:	28/01/2019	Executive

	772		
<a href="#">I034785</a>	DETERMINATION OF THE 2020 ADMISSION ARRANGEMENTS FOR COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS AND APPROVAL OF ASSOCIATED DOCUMENTS ref: 771	28/01/2019	Executive
<a href="#">I034784</a>	BUSINESS RATES DISCRETIONARY RATE RELIEF POLICY 2019-20 - AMENDMENTS TO REFLECT THE AUTUMN BUDGET 2018 BUSINESS RATES MEASURES ref: 775	28/01/2019	Executive

Information on past Executive decisions can be found at <http://www.trafford.gov.uk/about-your-council/councillors-and-committees/councillors-and-committees.aspx>

## **5. Greater Manchester Scrutiny Committee Updates**

### Housing, Planning & Environment Overview and Scrutiny Committee

Minutes and documents from 14<sup>th</sup> February 2019 available at

[https://www.gmcameetings.co.uk/meetings/meeting/622/housing\\_planning\\_and\\_environment\\_overview\\_and\\_scrutiny\\_committee](https://www.gmcameetings.co.uk/meetings/meeting/622/housing_planning_and_environment_overview_and_scrutiny_committee)

### Corporate Issues & Reform Overview and Scrutiny Committee

Minutes and documents from 12<sup>th</sup> February 2019 available at

[https://www.gmcameetings.co.uk/meetings/meeting/546/corporate\\_issues\\_and\\_reform\\_overview\\_and\\_scrutiny\\_committee](https://www.gmcameetings.co.uk/meetings/meeting/546/corporate_issues_and_reform_overview_and_scrutiny_committee)

### **Economy, Business Growth and Skills Overview & Scrutiny Committee**

**Meeting: 8 February 2019 at GMCA Offices, Churchgate House, Manchester, M1 6EU**

#### **Brexit Report**

There is some evidence that companies are stockpiling requirements as a prudent measure in case of a No-Deal Brexit. Manchester Airport is preparing contingency plans. NHS anticipate a skills shortage. Waste disposal may face problems as some waste is currently exported.

#### **Work and skills Update**

Report by Cllr Sean Fielding, Portfolio Lead for Education, Skills, Work and Apprenticeships.

This report provided an overview of progress in delivering the 10 priorities identified in the GM Work and Skills Strategy.

The 10 priorities are:-

1. Improving Careers Education, Information, Advice & Guidance.
2. Reforming the work and skills system to focus on outcomes not outputs



3. Developing GM's work and skills infrastructure to meet the needs of the economy
4. Improving attainment from compulsory education
5. Strengthening Employer Engagement
6. Growing the quality and quantity of Apprenticeships
7. Developing higher level skills &ESF
8. Redesigning universal support provision
9. Developing specialist support for hard to reach groups
10. Ensuring GM commissioned programmes have a skills and work focus.

### **Draft GM Good Employment Charter**

Report by Cllr Sean Fielding, Portfolio Lead for Education, Skills, Work and Apprenticeships.

Report set out plans for the establishment of a GM good Employment Charter, based on the model developed through co-design with employers, employees and others.

Some member expressed concern at the apparent delay in introducing the Charter.

Cllr Kate Lewis mentioned that the "Task and Finish" report on equality and diversity was relevant to the Charter.

### **GM Full Fibre Programme – Implementation Update**

Paper by Cllr Andrew Western, Portfolio Lead Leader for Digital City Region.

This large and complex programme is now moving towards procurement.

The £21.3m grant from DCMS for Local Full Fibre Networks funding (LFFN) is allocated between the 10 Districts and GMCA is to maximise full fibre site coverage across each District. Following market response to the procurement, CA agreement will be sought regarding the final grant splits.

### **GM Local Industrial Strategy Update**

This was a paper that Sir Richard Leese was to submit to the GMCA Meeting on 15 February 2019.

The Independent Prosperity Review final report was now available. Ten years on from the Manchester Independent Economic Review, it provides a fresh understanding of what needs to be done to improve productivity and prosperity across our region.

Officers are now tasked with developing a paper responding to the recommendations of the Review.

I am sure that it will be appreciated that it is difficult to summarise the lengthy and complex reports on the agenda of this Scrutiny Committee.

All the relevant papers can be downloaded from the GMCA website at [https://www.greatermanchester-ca.gov.uk/info/20016/combined\\_authority/192/meetings](https://www.greatermanchester-ca.gov.uk/info/20016/combined_authority/192/meetings)

Regards.

Cllr Barry Brotherton